

Privacy Notice

Dods Parliamentary Communications Limited (“Dods”) and its brand Westminster Briefing) is responsible as data controller for the processing of personal data you provide when you register for our summits, briefings or events (the “Event”).

Purpose

By registering for the Event, you are providing Dods with your personal data and contact information as requested in the online booking form.

Dods may store and process your personal data in order to fulfil our contractual obligations to you through:

- Registering and facilitating your attendance at the Event
- Managing delegate, queries, complaints, or disputes
- Analysing attendance at the Event
- Providing you with updates relating to the Event

Dods may also exercise its legitimate interests:

- To inform you about similar events Dods intends to hold in the future
- To market certain goods or services which Dods believe will be of interest to you
- To provide your details to our Event sponsors who may contact you after the Event for marketing purposes. An updated list of Event sponsors is available on the Event website
- To photograph and/or film the event for advertising, business and promotional purposes
- To provide a list of attendees at the Event to facilitate and promote networking during the Event.

Dods may use special category data you provide (e.g. relating to your health or dietary requirements) for the purposes of facilitating your attendance at the Event, guaranteeing your safety and/or, where applicable, to provide catering services. By providing this information in the registration form or by email to the Dods’ team, you provide your specific and informed consent for Dods to process this information for the aforementioned purposes.

In addition, Dods may use your personal data to handle any legal claims or regulatory proceedings and ensure regulatory compliance.

You have the right to object to the processing of your personal data where it is based in legitimate interests, and to withdraw your consent. Please see the unsubscribe link provided in our email marketing, or contact us at the address below to object to any of our processing.

Third Parties

At certain events you may be provided with an ID badge. Where this is the case you may voluntarily provide your badge directly to event sponsors or other third parties at the event to be scanned, which will provide them with your registration details (including your contact information). This privacy notice does not cover how your data will be used by those sponsors or third parties, and you should consult the privacy notices of those organisations.

At certain events you may be able to register to download an app to receive Event-related updates and information. Please refer to the privacy notice of such apps for further information on how the app provider may use your data.

We may also provide your personal data to third party data processors, such as the event venue, programme or badge printers, our online bookings service provider (Eventsforce), or, where applicable, our catering service providers, to the extent necessary to facilitate your attendance at the event and to fulfil our contractual obligations to you.

As your personal data will be stored on our IT infrastructure it will also be shared with our data processors who provide email, document management, and storage services (including cloud hosting). Where we transfer your data to any data processors outside the EEA, such transfers will be to parties that place substantially similar protections on your data as we do.

Contact

If you have any questions, comments, or requests regarding this Privacy Notice or our practices relating to use of your personal information, please contact Dods at dataprotection@dodsgroup.com. We are committed to safeguarding and respecting your personal information and privacy. We are registered with the Information Commissioner with registration number Z8858854.

Data Retention and Deletion

Where we retain your information for events and contract fulfilment, we will retain for the period required by applicable law for legal, tax, and accounting purposes. This will be a minimum of six years.

Where we store your information for marketing purposes, we retain it for three years from last engagement from you.

Complaints

If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
0303 123 1113
casework@ico.org.uk